|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 國立臺灣大學社會科學院場地借用申請表 歸案編號: | | | | | | | | | | | | | | | |
| **申借單位** | |  | | | | | | **統一編號** | | |  | | | | |
| **申請者資訊** | **姓名** |  | | | **單位主管(負責人)** |  | | **申借者用印處** | (發票章或單位章) | | | | | | |
| **電話** |  | | | | **手機** |  |
| **E-Mail** |  | | | | | |
| **活動名稱** | |  | | | | | | | | | | | **活動人數** | |  |
| **用途說明** | |  | | | | | | | | | | | | | |
| **借用日期(年月日星期)** | | | | **時間起訖** | | **借用地點** | | **借用設備** | | | | | | | **備註** |
| 單槍投影  (若需使用請打勾) | | | | 會議桌  (請填數量) | | 看板  (請填數量) |
| / / ( ) | | | | **: - :** | |  | |  | | | |  | |  |  |
| / / ( ) | | | | **: - :** | |  | |  | | | |  | |  |  |
| / / ( ) | | | | **: - :** | |  | |  | | | |  | |  |  |
| / / ( ) | | | | **: - :** | |  | |  | | | |  | |  |  |
| / / ( ) | | | | **: - :** | |  | |  | | | |  | |  |  |
| / / ( ) | | | | **: - :** | |  | |  | | | |  | |  |  |
| / / ( ) | | | | **: - :** | |  | |  | | | |  | |  |  |
| **借用單位切結欄** | | | | 申請借用場地及設備，保證遵守「國立臺灣大學社會科學院場地設備管理辦法」及相關規定，如有違反者，願接受指示隨時停止使用，已繳費用概不得要求退還；若因使用不當導致任何財物損壞，願負賠償責任，絕無異議。   此致  國立臺灣大學社會科學院  申請者 (簽章)   年 月 日 | | | | | | | | | | | |
| **費用** | | **場地費** |  | | | | | | | **備 註** | | | | | |
| **設備費** |  | | | | | | | **申請者請填寫粗框區域資料** | | | | | |
| **合 計** |  | | | | | | | **申請借用時間應自物品進場起至場地復原止** | | | | | |
| **審查情形** | |  | | | | | | | | | | | | | |
| **承辦單位** | |  | | | | | | | | | | | | | |